

TRURO CITY COUNCIL



*Town Clerk's Department
Municipal Buildings
Boscawen Street
Truro TR1 2NE
Tel: (01872) 274766
www.truro.gov.uk
e-mail: info@truro.gov.uk*

3 July 2019

To: The Mayor (Cllr R J Smith)
The Deputy Mayor (Cllr B Biscoe)
Chairman and members of the
PARKS AND AMENITIES COMMITTEE
Peter Kessell - Parks and Amenities Department and Unite Health and Safety
Representative

Dear Councillor

NOTICE IS HEREBY GIVEN that a meeting of the Parks and Amenities Committee will take place on **MONDAY 8 JULY 2019 starting at 7.30pm*** in the **Truro Cricket Club**, Pavilion, Boscawen Park, Malpas Road, Truro TR1 1SG*** for the transaction of the under mentioned business:

Please note *new venue and ** earlier start time

AGENDA

- 1 APOLOGIES**
- 2 DISCLOSURES OR DECLARATIONS OF INTEREST**
- 3 OPEN SESSION FOR ELECTORS OF TRURO RELATING TO ITEMS ON THIS AGENDA - VERBAL QUESTIONS (5 minutes)**
- 4 MINUTES OF THE PARKS AND AMENITIES COMMITTEE MEETING HELD 10 JUNE 2019 HAVING BEEN BEFORE COUNCIL ON 24 JUNE 2019**
- 5 ANNUAL INSPECTION BY PARKS AND AMENITIES COMMITTEE**
Chairman to report on Inspection held prior to the Parks and Amenities Committee meeting (Minute 45 refers). The Notes of the Inspection will be considered at the next Committee meeting.
- 6 HEALTH AND SAFETY AT WORK – PARKS AND AMENITIES DEPARTMENT (EP11/1)**
 - (i) Training of Staff – Parks and Amenities Manager to report;
 - (ii) Parks and Amenities Department – Report of any recent accidents - Parks and Amenities Manager to report;
 - (iii) In the absence of a Shop Steward, Unite – Parks and Amenities Manager to report;
 - (iv) Parks and Amenities Department and Unite Health and Safety Representative –

Parks and Amenities Manager to report.

- 7 **VICTORIA AND WATERFALL GARDENS (EP/6)**
Request for Use
The organiser of an animal rights march has request permission to use Victoria Gardens as a meeting point prior to a march and refreshment point following the march. Arriving 10:30, march 12:15 -13:00 then returning to Victoria Gardens. Finish time 15:00. Due to event timescale this will be a resolved item.
- 8 **BOSCAWEN PARK AND THE SWANPOOL (EP7)**
(i) Request for Use
To consider a request for use by a group of childminders to base themselves on the edge of the field between the play park and toilets and use the play area and do activities – Thursday 1 August 2019.
(ii) Dredging of Swanpool - Update
Further to Minute 326, Parks and Amenities Manager to report.
- 9 **PLANT SALE (EP7/6/1)**
To nominate a charity to receive the proceeds of the 2019 end of season plant sale to be held at Boscawen Park on Saturday 5 October 2019.
- 10 **IDLESS NURSERY (EP20)**
Project Update – Parks and Amenities Manager to report (Minute 250 refers).
- 11 **PUBLIC CONVENIENCES (F10)** Appendix A to be tabled
(i) Compliance Officer to report (standing item).
(ii) Working Group – Update
Report by Compliance Officer following meetings held on 15 June and 8 July 2019.
- 12 **PARKS AND AMENITIES MANAGER'S REPORT (EP18)** Appendix B to be tabled
Report from the Parks and Amenities Manager relating to any information for members that does not require a recommendation.
- 13 **LETTERS OF APPRECIATION (EP11/4)**
- 14 **CORRESPONDENCE**
- 15 **DATE OF NEXT MEETING**
Monday 9 September 2019
The agenda for the next Parks and Amenities Committee to be held Monday 9 September 2019 will be prepared on Wednesday 4 September 2019. In accordance with Minute 302, should a member wish an item to be included on this agenda please inform the Town Clerk's office by Tuesday 3 September 2019 as no items other than those on the agenda can be considered at the meeting.



ROGER GAZZARD
TOWN CLERK