

**MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE
HELD ON MONDAY 22 JULY 2019 at 7:00 pm**

PRESENT: Councillors Wells (Chairman), Smith (Mayor), Biscoe (Deputy Mayor), Mrs Callen, Mrs Carlyon, Mrs Cox, Mrs Nolan, Rich, Roden, Ms Southcombe, and Mrs Stokes

Also, in attendance: Roger Gazzard, Town Clerk/Responsible Financial Officer, Ms Joanne Trevelyan, Financial Officer, Councillor Mrs Allen and member of the public; Ms Sarah Douglas Martin

APOLOGIES: Councillor Mrs Eathorne-Gibbons

93 DISCLOSURE OR DECLARATIONS OF INTEREST

Councillor Mrs Carlyon and Councillor Smith (Mayor) declared an interest in matters relating to Truro Library.

Councillor Wells (Chairman) declared an interest in matters relating to item 9; Young People Cornwall due to his position of trustee, director and treasurer of the group and 13; St Clement Street Day Centre building due to his position of Vice-Chairman of Kenwyn and St Allen PCC which is a member of Churches Together in Truro; he remained in the Chair during this item but abstained from the vote.

Councillor Mrs Stokes declared an interest in matters relating to item 14; Staff Volunteer Day based on her position of Trustee and Chair for the Cornwall Rural Community Charity (CRCC).

94 MINUTES

The Minutes of the meeting of the Finance and General Purposes Committee held on 17 June 2019, having been before Council on 24 June 2019, were confirmed and signed by the Chairman as a correct record.

95 TOWN CLERK/RESPONSIBLE FINANCIAL OFFICER'S REPORT (Appendix A)

The Town Clerk/Responsible Financial Officer introduced members to the management accounts for the period 1 April to 30 June apologising for the mistake on page 1 of 1; paragraph 3. The overall underspend for the year to date should read £28k and the underspend on other budgets should read £1k. This would result in an additional correction in the variance column on the following page (ref. 13; Net Base Expenditure) of £27,644k. Both mistakes in the Management Accounts would be amended in preparation for the Full Council meeting on Monday 29 July.

Library

The Town Clerk/Responsible Financial Officer confirmed that some progress had been made. He had made contact with the Lottery Fund who had been sympathetic to views regarding the use of the building and a formal agreement was being prepared to reflect this. The City Council would incur legal costs every month until the transfer was completed. He further added that he had not heard from the Charity Commissioners and therefore could not confirm if he would be in a position to bring a report to the Full Council meeting the following week.

The Town Clerk/Responsible Financial Officer confirmed that he would contact the Trustee's solicitor and advise that, prior to moving forward with the devolution, the City Council needed a response from them the Charity Commissioner.

Councillor Rich joined the meeting at 7:05.

Discussion arose as to whether the budget for this year should be revised in reflection of the legal fees while the library transfer was progressing. However, Councillor Wells (Chairman) highlighted that, to revise the current budget, an item would need to be added to the agenda. The Town Clerk/Responsible Financial Officer continued to add that the Lottery Fund had agreed that the City Council would not have any liability against the future of the library. This would be reflected in the Service Level Agreement (SLA) between Cornwall Council and Truro City Council; still to be received in writing.

106 Monies

Truro City Council had now received monies of £217k relating to Beechwood Parc and once the initial works had been paid the remainder would be invested in the Churches, Charities and Local Authorities (CCLA) property fund. Monies totalling £310k for Newbridge Lane were imminent and two sums for Treffry Road; £80k for the ongoing maintenance and £20k for initial repairs from the Persimmon developer. He was hoping to report receipt of these monies in September.

Councillor Roden requested a reminder of the CCLA property investment rate and the Town Clerk/Responsible Financial Officer confirmed it remained between 4 and 4.5 % per annum.

Following this discussion, it was proposed by Councillor Mrs Cox, seconded by Councillor Roden and

RECOMMENDED that the report be noted.

96 TOURIST INFORMATION CENTRE (TIC)

The Town Clerk/Responsible Financial Officer highlighted the increase in sales and footfall in the TIC shop; allowance had been made for staff entering and leaving the shop. He further confirmed that the tennis courts were operated through an online booking system and were currently open between 9am and 9pm. The online booking system, provide by the Lawn Tennis Association, had recorded a 41% usage rate for the previous week.

Councillor Mrs Nolan asked if there was data to demonstrate accommodation bookings. The Town Clerk/Responsible Financial Officer confirmed he would check this information.

Councillor Ms Southcombe requested that the TIC be congratulated for their window display during the Truro in Bloom judging. Thanks, were also expressed for the commitment and enthusiasm the TIC staff show in the shop.

The TIC report was noted.

97 CCTV REPORT

The Town Clerk/Responsible Financial Officer presented the most recent CCTV report from Cornwall Fire and Rescue Service demonstrating usage between January and March 2019. Innovations within the system were being addressed and Truro had offered to be part of a pilot scheme. The scheme would link CCTV to 'Shop Watch' and report daytime activity directly to Tolvaddon. The cameras would be manned at Tolvaddon and would provide useful data that would identify criminal activity in Truro during the day. The Town Clerk/Responsible Financial Officer would set up a suitable day to meet with Tolvaddon staff to discuss this further. In the future there would be a charge for this service. However, he believed that this would come from another source and not be paid by the City Council.

He continued to highlight that CCTV and British Telecom were considering the feasibility of creating a 5G ‘bubble’ in Truro City centre using the existing network of cameras. This, he suggested, would create excellent communication in the City and boost business. Councillor Biscoe (Deputy Mayor) agreed adding that this would facilitate more home working however, would need to be marketed wisely and could decrease worker’s daytime purchasing in Truro.

Councillor Mrs Carlyon requested information relating to camera faults. The Town Clerk/Responsible Financial Officer confirmed that the contract for repairs meant that staff at Tolvaddon arrived for work and tested the cameras. Cornwall Council were immediately informed should a camera not be working and the time taken to repair it recorded. Truro City Council were not involved in this process.

On permission from the Chairman and committee, Councillor Mrs Allen commented that Falmouth provided free Wi-Fi throughout the Town. The Town Clerk/Responsible Financial Officer had met with a Wi-Fi provider. However, with the introduction of 5G it would become redundant. Councillor Mrs Nolan suggested that often Wi-Fi is slower and less convenient than mobile data and agreed that 5G would be a positive thing for Truro.

The Chairman moved that the report be noted.

98 SOCIAL PRESCRIBING

The Town Clerk/Responsible Financial Officer asked members of the Committee to note there were two reports on this item. The first an internal report of the set up and initial running stage of the project between Feock and Truro and the second an evaluation report from Exeter University on the current effectiveness of the Community Connect programme. The Town Clerk/Responsible Financial Officer reported that Feock Parish Council had been selected to be part of an international programme to test and develop the ‘Healthy Ageing in Rural Europe’ project. A European pilot programme that would investigate the health and wellbeing of the elderly in rural areas and identify and design support they needed. He highlighted that Truro would benefit from Feock’s participation, as part of the scheme would provide adult volunteers training to work with the elderly. Once trained, these volunteers would work in Truro at no extra cost to the City Council. However, he added it could have some impact on the current project.

Councillor Ms Southcombe expressed concern as she had seen little recognition in the report that reflected the work that Councillors, friends’ groups and residents’ associations had achieved in Truro. Councillor Wells (Chairman) highlighted that Feock had been very proactive with the Community Navigator initiative and currently had a number of projects already established in comparison to Truro that had adopted the service at a later date. He added that he would expect this to change in the following 12 months and provision balance out between the two parishes. Some members of the Committee felt that the financial support provided by the City Council for the Community Navigator had not reflected an increase of support for Truro residents.

Councillor Mrs Callen expressed reservations about the figures for the Social Prescriber in reflection of the lower number of referrals to the Community Navigator in Truro; the surgery in Truro was twice the size of Feock and Carnon Downs. She suggested that money and Councillors could help support local residents. The Town Clerk/Responsible Financial Officer highlighted the differences between the two parishes. The Community Navigator had a direct link with the GP surgery in Feock and met with patients. In Truro, the Social Prescriber worked in the GP surgery and supported patients directly and therefore, the Community Navigator had less referrals and direct contact with patients. In Truro, the Community Navigator’s role supported the development and delivery of events to mitigate community isolation and reduce loneliness. Some Councillors expressed confusion as to how the Community

Navigator's work was coordinated and considered whether work was being duplicated. The Town Clerk/Responsible Financial Officer confirmed that there were fortnightly management meetings with a member of Kernow Health, the Community Navigator and a member from Feock Parish Council. Members were welcome to join these meetings should they wish. However; this would change as the management money from Kernow Health had run out. A meeting would be held the following week to discuss this. Councillor Wells (Chairman) highlighted that during the last meeting Councillors had agreed that all partners be gathered together to discuss the creation of an operations budget for the Community Navigator to work with. Councillor Mrs Stokes highlighted that GP surgeries, run by the NHS, were funded for a Community Navigator/Social Prescriber. She expressed concern that Carnon Downs Surgery was not employing a Social Prescriber and referred patients to the Truro and Feock Community Navigator. She also highlighted that the 'Age UK' database was currently being updated and that it would prove more useful if linked to events in Truro, as there were a number of voluntary sectors involved with providing support in the community. In response to this, the Town Clerk/Responsible Financial Officer highlighted that his understanding was that the funding paid one person for 10 surgeries and had been reduced by half from the original expectation.

Councillor Mrs Carlyon highlighted that there were 127 services in Feock and was unsure if a Community Navigator would be needed to provide anything more.

Councillor Wells (Chairman) highlighted that it would be necessary to ensure that a link between services and people who need them was available.

Councillor Wells (Chairman) further confirmed that a representative from Feock Parish Council had attended the management meetings and therefore felt it appropriate that a representative from Truro City Council also attend.

It was proposed by Councillor Mrs Callen, seconded by the Chairman and

RECOMMENDED that Councillor Ms Southcombe attend the management meetings.

Councillor Biscoe (Deputy Mayor) highlighted that he lacked clarity on who managed the project and what was the City Council's role. In his opinion, the City Council should take a lead in coordinating the practicalities of the project and suggested that the Community Navigator, 'Age UK', and other participants that the Town Clerk identified as having a role in the project, meet to help identify any duplication and to pull the project together. The Town Clerk/Responsible Financial Officer confirmed that he had not identified any duplication and the City Council worked closely with the Community Navigator, who in turn, worked with other partners towards shared objectives.

Councillor Smith (Mayor) expressed concern about the long-term and short-term objectives and what strategies had been approved to achieve them. Many people were participating in the project however, there did not appear to be anyone in Cornwall 'pulling it together' or able to present the project and objectives to the Council.

After discussion it was proposed by Councillor Biscoe (Deputy Mayor), seconded by Councillor Smith (Mayor) and

RECOMMENDED that The Town Clerk/Responsible Financial Officer prepare a report for the next meeting.

The Social Prescribing reports were noted.

99 YOUNG PEOPLE CORNWALL

Councillor Wells (Chairman) highlighted that Primark had recently declared the Zebs project as their charity of the year and they had been nominated as a 'Youth Advice Centre'. Councillor Biscoe (Deputy Mayor) confirmed that in his opinion the charity was doing excellent work and their efforts were to be congratulated and applauded. The money that Truro City Council had invested to support the group had been spent wisely.

The report was noted.

100 PUBLIC CONVENIENCES

The Town Clerk/Responsible Financial Officer requested that the recommendation proposed at the Parks and Amenities Committee meeting on 8 July 2019 be considered by the Finance and General Purposes Committee. The role for a cleaning operative had been advertised. However, it had been deemed necessary to increase the hours and amend the job description from that of 'locking up toilets', to a role that would increase and maintain the cleanliness of the public conveniences in Truro. The Town Clerk/Responsible Financial Officer highlighted that existing budgets would be used until 31 March 2020 to fund the new role. However, he hoped approval would be sought to establish a budget for this expanded role at the January 2020 estimates meeting.

Councillor Mrs Carlyon expressed concern of an additional member of staff being employed and queried if the public conveniences should be closed one hour earlier to reduce the proposed increase of hours. The Town Clerk/Responsible Financial Officer highlighted that the extra hours would facilitate the public conveniences being cleaned prior to being locked and would reduce the smell and the early morning cleaning routine. Councillor Biscoe (Deputy Mayor) confirmed that the Public Conveniences Working Group were reviewing all matters relating to the public conveniences and a report would be shared with members once completed. The report would also highlight any proposed changes to improve the current service.

Councillor Rich asked that the date in the recommendation be amended to read 1 April 2020.

After discussion it was proposed by Councillor Biscoe (Deputy Mayor), seconded by Councillor Mrs Nolan and

RECOMMENDED that

- (i) the Town Clerk/Responsible Financial Officer fund the new role from existing budgets until 2020 and
- (ii) Full Council be requested to consider establishing a budget to fund this expanded role from 1 April 2020 onwards, at an estimated cost of £5.000 at the January 2020 Estimates meeting.

Councillor Mrs Carlyon requested that her name be recorded as voting against the proposed recommendation.

101 GRANT APPLICATION – CORNWALL DIVERSITY FOOD FESTIVAL

Members considered the additional information that had been requested by the Grant Sub-Committee in response to the Cornwall Diversity Food Festival's initial grant application in June for a total of £750.00.

Councillor Mrs Carlyon proposed that the group be awarded £250.00 as opposed to £750.00 requested. This proposal was not seconded.

It was proposed by Councillor Rich, seconded by Councillor Mrs Callen and

RECOMMENDED that Truro City Council approve the application from Cornwall Diversity Food Festival and payment of £750.00 be paid to the organisation.

102 TRURO CITY COUNCIL CALENDAR AND YEARBOOK

Members reviewed the dates for the calendar and yearbook;

The Chairman moved that the dates be approved for publishing.

103 ST CLEMENT STREET DAY CENTRE BUILDING

Councillor Wells (Chairman) declared an interest on this item and, although remaining in the Chair during this item, did not vote. The Town Clerk/Responsible Financial Officer highlighted that considerable work had been undertaken to complete the devolution of this building to the City Council. Several meetings had highlighted that establishing a trust consisting of different groups would not have been possible for a variety of reasons. Churches Together in Truro had expressed an interest to proceed and had, subsequently, produced a Service Level Agreement with the City Council to manage the running of a multi-purpose community centre in Truro.

Councillor Rich highlighted the importance of consulting the residents in the area prior to developing a community centre as this would ensure there was a demand for this service in the community.

Following discussion, it was proposed by Councillor Biscoe (Deputy Mayor), seconded by Councillor Roden and

RECOMMENDED that

- (i) the City Council agree to the devolution of this building to provide a community facility in the centre of the City;
- (ii) the City Council enter into a Service Level Agreement with Churches Together in Truro CIO in accordance with the attached business plan;
- (iii) the initial investment, estimated at £88k, be paid from the Finance Committee Buildings Fund and repaid from the revenue budget over a five-year period. The revenue contribution, of £11k over the next two-year period, be found from within existing budgets for this financial year and included in the estimates for the next two years and
- (iv) the building is retitled the "*Moresk Community Centre*"

Councillor Mrs Carlyon requested that her name be recorded as voting against the proposed recommendation.

104 STAFF VOLUNTEER DAY

The Town Clerk/Responsible Financial Officer highlighted that a member of staff had expressed interest in the City Council adopting a staff volunteer scheme. He had sourced information from a similar scheme run by Cornwall Council where staff could choose to volunteer for projects in Cornwall. Councillors agreed in principle to this scheme.

The Chairman proposed and

RECOMMENDED that the Town Clerk/Responsible Financial Officer bring a draft policy to a future meeting.

Councillor Mrs Carlyon requested that her name be recorded as voting against the proposed recommendation.

105 'KNOW YOUR COUNCIL'

Councillor Mrs Stokes presented the document as a developing portfolio that, if adopted, would present both Council members and the public information regarding business that the City Council had developed or delivered. In her opinion, the document would also prove useful for new members to make informed decisions as a committee member. Councillor Mrs Stokes also confirmed that she would be updating this document on behalf of Truro City Council. Councillor Biscoe (Deputy Mayor) suggested that a link be made in the document that reflected current projects, costings and highlighted how these linked to the City Council's business objectives. Members were encouraged to email Councillor Mrs Stokes should they wish to make any suggestions for the document and Councillor Stokes was thanked for her comprehensive report.

Following discussion, it was proposed by Councillor Mrs Stokes, seconded by Councillor Mrs Carlyon and unanimously

RECOMMENDED that

- (i) adopt the portfolio as a standard procedure for Truro City Council;
- (ii) agree the name 'Know Your City Council' for the document and
- (iii) commit to the timescales for completion of the project

106 CORRESPONDENCE

No correspondence was received.

The meeting closed at 8:40 pm.

CHAIRMAN

Finance & General Purposes Committee

22nd July 2019

Management Accounts 2019-20

I have attached the management accounts for the period to the end of June representing the first three months of the financial year.

The estimates in the report are those approved by the Council in January, which was updated by the committee in March as far as the Library estimates is concerned.

In overall terms we are underspent by £28k for the year to date. The delay in the devolution of the Library accounts for £37k less the £10k shown under devolution in the summary, which represents legal costs attributable to the library. Apart from this there is an £1k underspend on other budgets.

It is worth noting that of the three measures put into place for improving the financial position with the Café, the temporary reduction in staffing hours is reflecting in the figures but the supplier changes has yet to have a significant impact. The introduction of the card machine happened in July and therefore is not reflected in the figures.

Other variations are largely attributable to a timing difference of cost/revenue from that anticipated at budget time.

We have received some £217k in S106 monies relating to Beechwood Parc. Once we have costed initial works the remainder will be invested in the CCLA property fund.

I am still awaiting an update about the costs for the works to the Municipal Offices.

There are no other matters which I wish to draw to the attention of the Committee.

Recommendation

The Committee is asked to note the report.

Roger Gazzard
Town Clerk

TRURO CITY COUNCIL

23-Jul-19

Management Accounts 2019-20 Period 1st April 2019-30th June 2019

Overall Summary of Net Revenue Expenditure

Ref	2019-20	2019-20	Variance	2019-20
	Actual to date	Budget to date		Total Estimate
	£	£	£	£
1 Administration & Democratic	117,973	121,724	-3,751	314,259
2 Tourist Information Centre	34,196	33,787	409	93,520
3 Community Work	49,441	48,896	545	140,460
4 Lemon Quay	4,938	5,000	-62	-31,000
Total Finance & General Purposes	206,548	209,408	-2,860	517,239
5 Allotments	-1,807	-2,064	257	7,725
6 Churchyard	3,539	3,084	455	15,877
7 Public Cemetery	11,016	9,076	1,940	36,304
8 Parks & Open Spaces	184,586	183,176	705	730,248
9 Public Conveniences	26,304	30,892	-4,588	153,761
10 Coffee Bar: Boscawen park	1	-2,494	2,390	-3,179
11 Library	0	37,125	-37,125	133,500
12 Total Parks & Amenities	223,639	258,795	-35,967	1,074,236
13 Net Base Expenditure	430,187	468,203	-38,826	1,591,475
Fund Contributions				
14 Finance Committee Revenue Fund	0	0	0	33,400
15 Finance Committee Buildings Fund	0	0	0	57,400
16 Parks Committee Capital Fund	0	0	0	143,100
17 Transfer to Funds/Reserve	0	0	0	0
18 Net expenditure on Services	430,187	468,203	-38,826	1,825,375
add				
19 Devolution	10,372	0	10,372	0
less				
20 Council Tax Support Grant	32,222	32,222	0	64,443
	408,337	435,981	-28,454	1,760,932
21 Revenue Balance Movement				
Contribution to Balance	0	0	0	0
Contribution from Balance	0	0	0	0
22 Precept Amount	408,337	435,981	-28,454	1,760,932

Cash Balances

At the end of June 2019 the Council held the following cash balances

	£
Money Market Account	220,389
Current Account	1,139,698
Investments	304,068
Total	1,664,154

Administration & Democratic

Period 1st April 2019-30th June 2019

Vote No	Description	2019-20 Actual to date	2019-20 Budget to date	variance	2019-20 Estimate Total
		£	£	£	£
Employees					
5000/5001	Salary & Wage Costs	69,505	69,879	-374	279,514
6000	Training/Conferences	535	80	456	318
6001	Travelling	0	139	-139	556
6003	Payroll/Personnel Advice	3,045	4,369	-1,324	17,475
Premises					
6100	Repair & Maintenance	342	0	342	0
6102	Rates	0	0	0	0
6103	Cleaning	4	0	4	0
6104	Furniture & Equipment	237	87	151	346
Supplies & Services					
6300	Gas & Electricity	30	0	30	0
6301	Water	48	0	48	0
6306	Health & Safety	2,111	2,000	111	3,560
6307	Insurance Premiums	23,249	24,628	-1,379	24,628
6701	Audit Fees	3,600	3,600	0	5,783
6703	Legal Fees	1,048	299	749	1,195
6709	Advertising	0	394	-394	1,576
6710	Planning Advice	272	525	-253	2,101
	Accommodation costs	0	0	0	0
Office Costs					
6400	Stationery	387	404	-17	1,615
6401	Printing	504	661	-157	2,644
6403	Postages	813	485	329	1,938
6404	Telephones	515	983	-468	3,931
6406	Publications	0	31	-31	124
6407	Computer Costs	2,496	2,844	-348	11,377
6408	Planning Committee Recharge	0	0	0	46,015
6409	Bank Charges	344	638	-294	2,550
Democratic					
6600	Mayoral Allowance	1,862	1,874	-12	7,496
6601	Town Crier & Macebearers Allowances	815	817	-2	817
6602	Members Expenses	0	154	-154	614
6603	Civic Functions Allowance	2,877	3,239	-362	3,239
6702	Subscriptions	3,818	3,818	0	4,330
6799	Miscellaneous	65	78	-13	312
Gross Expenditure		118,522	122,023	-3,501	424,054
Income					
4203	Use of Rooms	0	0	0	0
4910	Recharges to Operations	0	0	0	108,602
4900	Miscellaneous	0	123	-123	493
4401	Interest	549	175	374	700
Gross Income		549	298	251	109,795
Net Expenditure		117,973	121,724	-3,751	314,259

Tourist Information Centre

Period 1st April 2019-30th June 2019

Vote No	Description	2019-20 Actual to Date	2019-20 Budget to Date	Variance	2019-20 Estimate Total
		£	£	£	£
Employees					
5000/5001	Salary Costs	25,782	23,615	2,168	94,458
6000	Training	0	266	-266	1,064
6002	Clothing	0	99	-99	396
Premises Costs					
6100	Repairs & Maintenance	478	0	478	0
6101	Rent	3,068	3,068	0	25,250
6102	Rates	4,368	4,008	360	16,033
6103	Cleaning	248	0	248	0
6300/6301	Power & Water	290	69	221	275
Office Costs					
6400	Stationary	77	159	-82	636
6401	Printing	168	147	21	589
6403	Postages	0	0	0	1,061
6404	Telephones	1,145	372	773	1,487
6407	Computer Costs	303	910	-607	3,638
6409	Card charges	410	128	283	510
Purchase of Sale Items					
6802/6501	Tickets / Accom Register	578	1,628	-1,050	6,512
6502	All other sale items	10,694	11,450	-756	45,801
Miscellaneous					
6801	Truro Guide	23,435	20,134	3,301	32,268
6722	Events	0	0		50,000
6799	Miscellaneous	539	282	257	1,129
6408	Admin recharge	0	0	0	5,000
Gross Expenditure		71,583	66,334	5,249	286,107
Income					
4003	Sales	18,255	17,416	-839	69,665
4001	Tickets	6,474	2,338	-4,136	9,353
4202	Events	0	0	0	70,000
4201	Rents	4,800	4,800	0	9,600
4007	Contract Work	1,875	1,875	0	7,500
4100/4107	Registration/Inspections	0	1,110	1,110	4,441
4105	Truro Guide	5,983	5,007	-976	20,028
	Parks recharge Tennis	0	0	0	2,000
Gross Income		37,387	32,547	-4,840	192,587
Net Expenditure		34,196	33,787	409	93,520

Community Work

Period 1st April 2019-30th June 2019

Vote No	Description	2019-20 Actual to date	2019-20 Budget to date	Variance	2019-20 Estimate Total
		£	£	£	£
Employees					
5000	Salary & Wage Costs	8952	9697	-745	38789
6000	Training/Conferences	0	53	-53	212
6001	Travelling	37	133	-96	530
Supplies & Services					
6304	Grant Advice	687	531	157	2122
6305	Xmas Tree	0	0	0	890
6308	Public Space CCTV	33,830	33830	0	36327
6404	Telephones	0	106	-106	424
6407	Computer Costs	83	53	30	212
6408	Recharge for Administration Support	0	0	0	5305
	Culture Strategy	0	0	0	5000
Grants & Donation					
6712	Citizens Advice Bureau	0	0	0	6497
6713	Public Transport Contribution	800	800	0	5200
6714	Twinning Associations	1,000	220	780	879
6716	Street Pastors	0	0	0	5306
6717/6718	Cornwall Music Festival	1,000	544	456	2177
6719	Young People Cornwall	0	0	0	26528
6720	Community Events	3,121	3100	21	9611
6721	Community Grants	0	0	0	8701
6722	Community Navigator	0	0	0	10000
6799	Miscellaneous	226	125	101	500
		49,736	49,191	545	165,210
Gross Expenditure					
Income					
4002	Contribution from Fund	0	0	0	19,000
4200/4201	Rents from buildings	295	295	0	5,750
	Gross Income	295	295	0	24,750
	Net Expenditure	49,441	48,896	545	140,460

Lemon Quay

Period 1st April 2019-30th June 2019

Vote No	Description	2019-20 Actual to date	2019-20 Budget to date	Variance	2019-20 Estimate Total
		£	£	£	£
Employees					
5000/5001	Salary & Wage Costs	7,021	6,500	521	26,000
Premises					
6100	Repair & Maintenance	280	250	30	1,000
Supplies & Services					
6300	Gas & Electricity	193	250	-57	1,000
6301	Water	66	250	-184	1,000
6407	Computer Costs	500	0	500	0
6408	Administration Recharge	0	0	0	4,000
6704	Event Costs	0	1,750	-1,750	7,000
6722	Winter Gift Fayre costs	80	0	80	0
6799	Miscellaneous	0	0	0	0
Gross Expenditure		8,140	9,000	-860	40,000
Income					
4201	Rental from Leases	0	0	0	20,000
4200	Event Rentals	3,202	4,000	-798	51,000
		0			
Gross Income		3,202	4,000	-798	71,000
Net Expenditure		4,938	5,000	-62	-31,000

Library

Period 1st April 2019-30th June 2019

Vote No	Description	2019-20 Actual to date	2019-20 Budget to date	Variance	2019-20 Estimate Total
		£	£	£	£
Employees					
5000/5001	Salary & Wage Costs	0	39,075	-39,075	156,300
Premises					
6100	Repair & Maintenance	0	4,500	-4,500	18,000
6102	Rates	0	7,725	-7,725	30,900
	Waste Collection	0	750	-750	3,000
Supplies & Services					
6300	Gas & Electricity	0	3,000	-3,000	17,000
6301	Water	0	750	-750	3,000
6307	Insurance	0	1,500	-1,500	6,000
Gross Expenditure		0	57,300	-57,300	234,200
Income					
	Rent	0	11,675	-11,675	46,700
4200	Room Lettings	0	4,500	-4,500	18,000
	Fees & Charges	0	4,000	-4,000	16,000
	Grant	0	0	0	20,000
Gross Income		0	20,175	-20,175	100,700
Net Expenditure		0	37,125	-37,125	133,500

Estimates approved by Finance Committee March 2019

Allotments

riod 1st April 2019-30th June 2019

Vote No	Description	2019-20 Actual to date	2019-20 Budget to date	Variance	2019-20 Estimate Total
		£	£	£	£
	Employees				
5000/5001	Wages Costs	840	770	70	3080
	Premises				
6100	Repair & Maintenance	189	231	-42	924
6110	Allotment Development	0	0	0	6524
6301	Water	0	87	-87	349
	Gross Expenditure	1029	1088	-59	10877
	Income				
4201	Allotments	2836	3152	-316	3152
	Gross Income	2836	3152	-316	3152
	Net Expenditure	-1807	-2064	257	7725

Kenwyn Churchyard

Period 1st April 2019-30th June 2019

Vote No	Description	2019-20 Actual to date	2019-20 Budget to date	Variance	2019-20 Estimate Total
		£	£	£	£
	Employees				
5000/5001	Wages Costs	3360	3084	276	12337
	Premises				
6100	Repair & Maintenance	179	0	179	2541
	Transport				
6200	Fuel & Oil	0	0	0	1291
	Supplies & Services				
6303	Equipment & Materials	0	0	0	1418
	Gross Expenditure	3539	3084	455	17587
	Income				
4007	Contract Work	0	0	0	550
4104	Burial Fees	0	0	0	1160
	Gross Income	0	0	0	1710
	Net Expenditure	3539	3084	455	15877

Public Cemetery

Period 1st April 2019-30th June 2019

Vote No	Description	2019-20 Actual to date	2019-20 Budget to date	Variance	2019-20 Estimate Total
		£	£	£	£
	Employees				
5000/5001	Wages Costs	13711	12648	1063	50591
	Premises				
6100	Repair & Maintenance	76	462	-386	1848
6102	Rates	1609	1020	589	4080
	Transport				
6200	Petrol & Oil	0	646	-646	2582
6201	Repair & Maintenance	0	409	-409	1635
6202	Hired Plant	0	103	-103	410
	Supplies & Services				
6300	Gas & Electric	92	20	72	80
6301	Water	247	50	197	200
6303	Equipment & materials	0	417	-417	1666
	Establishment Expenses				
6404	Telephones	69	100	-31	400
			0		0
	Gross Expenditure	15804	15873	-69	63492
	Income				
4104	Burial Fees & Charges	4788	6797	-2009	27188
4200	Rents	0	0	0	0
4300	Interest	0	0	0	0
	Gross Income	4788	6797	-2009	27188
	Net Expenditure	11016	9076	1940	36304

Parks & Open Spaces

Period 1st April 2019-30th June 2019

Vote No	Description	2019-20 Actual to date	2019-20 Budget to date	Variance	2019-20 Estimate Total
		£	£	£	£
Employees					
5000/5001	Wages Costs	150978	149000	1978	567652
6000	Training	3662	3000	662	7177
6001	Travelling	0	518	-518	2071
6002	Protective Clothing	2154	1713	442	6850
Premises					
6007	Contract Work	705	0	0	0
6100	Repair & Maintenance	12861	10220	2641	40879
6101	Rent	0	557	-557	2226
6102	Local Authority Rates	176	296	-120	1182
6105	Play Equipment Repairs	170	732	-562	2928
6106	Seats, Gates ,Fencing	831	527	304	2108
6107	Gritting	0	0	0	2067
6109	Idless Nursery	0	0	0	16394
Transport					
6200	Petrol & Oil	2315	2618	-303	10473
6201	Repair & Maintenance	5131	4702	430	18806
6202	Hired Plant & Equipment	730	647	83	2587
6203	Licences	793	450	343	1800
Supplies & Services					
6300	Gas & Electricity	6003	2010	3993	8041
6301	Water	411	1325	-914	5300
6302	Plants & Seeds	10004	10000	4	14682
6303	Equipment & Materials	2481	8092	-5611	32369
6306	Health & Safety	2401	1705	697	6818
6404	Telephones	109	336	-227	1343
6408	Recharge for Administration	0	0	0	38880
	Loan repayments Tennis	0	0	0	26000
6705	Summer Activities	699	2580	-1881	10321
6706	Gardens Competition	150	309	-159	1236
6707	Britain in Bloom	1500	1375	125	5499
6709	Advertising	809	1020	-211	4078
6799	Miscellaneous	0	25	-25	98
					0
Gross Expenditure		205073	203753	615	839865

Parks and Open Spaces

Vote No	Description	2019-20 Actual to date	2019-20 Budget to date	Variance	2019-20 Estimate Total
		£	£	£	£
Income					
4005 / 4006	Floral Displays	272	272	0	26649
4007	Contract Work	8954	5947	3008	23786
4008	County Council Agency	0	0	0	7500
4101	Use of Pitches	1000	1319	-319	5275
4102	Tennis	2692	4000	-1308	20549
4103	Trading Rights	5871	5800	71	12860
4200	Site Rentals	1698	899	799	3596
	Sponsorship	0	1000	-1000	4000
4401	Investment Interest	0	1250	-1250	5038
4900	Miscellaneous	0	91	-91	364
Gross Income		20487	20577	-90	109617
Net Expenditure		184586	183176	705	730248

Coffee Bar : Boscawen park

Period 1st April 2019-30th June 2019

Vote No	Description	2019-20 Actual to date	2019-20 Budget to date	Variance	2019-20 Estimate Total
		£	£	£	£
Expenditure					
5000/5001	Wages	13660	17100	-3440	68401
6004	Purchases of Sale Items	6853	6558	295	26232
6100	Repairs & Maintenance	0	648	-648	2592
6102	Local Authority Rates	768	550	218	2200
6103	Cleaning Materials	105	0	0	0
6300	Electricity	0	0	0	1100
6301	Water Charges	0	0	0	696
6303	Equipment & Materials	289	0	289	0
6404	Telephones	116	0	116	0
6407	Computer costs	0	0	0	0
	Admin recharge				5000
	Gross Expenditure	21791	24856	-3170	106221
Income					
4004	Sales	21790	27350	-5560	109400
	Net Expenditure	1	-2494	2390	-3179

Public Conveniences

Period 1st April 2019-30th June 2019

Vote No	Description	2019-20 Actual to date	2019-20 Budget to date	Variance	2019-20 Estimate Total
		£	£	£	£
Employees					
5000/5001	Salary & Wage Costs	16,861	17,430	-569	69,719
6000	Training	0	56	-56	224
6002	Protective Clothing	162	133	30	530
Premises					
6100	Repair & Maintenance	1,067	1,952	-885	7,806
6102	Local Authority Rates	3,977	4,907	-930	19,627
6103	Cleaning Materials	2,198	4,474	-2,276	17,895
Transport					
6200	Fuel	0	0	0	638
6201	Repair & Maintenance	1,101	149	952	596
6203	Licences	0	74	-74	296
Supplies & Services					
6300	Gas & Electricity	420	612	-192	2,446
6301	Water	918	1,000	-82	22,192
6306	Health & Safety	0	378	-378	1,511
6307	Insurance Premiums	0	141	-141	562
Office Costs					
6405	Telephones	50	56	-6	224
6408	Administration Recharge	0	0	0	5,305
Miscellaneous					
6708	Loan Charges	0	0	0	6,060
6799	Miscellaneous	0	25	-25	99
Gross Expenditure		26,754	31,384	-4,630	155,730
Income					
4007	Contract Work	450	492	42	1,969
Gross Income		450	492	42	1,969
Net Expenditure		26,304	30,892	-4,588	153,761

		0.00
		<u>16,285.32</u>

Allotment Development Fund

Code 3004

Balance as at 1st April 2019		57,291.00
add		
Contribution from Precept 2019-20		0.00
less		
Expenditure		<u>0.00</u>

Resurfacing

Code 3005

Balance as at 1st April 2019		38,614.91
add		
Contribution from Precept 2019-20		17,800.00
Income		<u>0.00</u>
Less		
Expenditure		0.00

0.00
0.00
0.00

0.00
56,414.91

Nursery Development Fund

Code 3006

Balance as at 1st April 2019		28,861.72
add		
Contribution from Precept 2019-20		0.00
Balance from Reserve		0.00
less		
Expenditure		
April	4,595.87	
May	1,264.90	
	0.00	
	0.00	
	0.00	
	0.00	
	0.00	
	0.00	
	0.00	
	0.00	

5,860.77

23,000.95

Public Conveniences Redevelopment

Balance as at 1st April 2019		0.00
add		
Contribution from Precept 2019-20		10,000.00
less		
Expenditure		

10,000.00

Parks Capital Fund Total

416,871.43

FINANCE COMMITTEE BUILDINGS FUND

Balance as at 1st April 2019		265,735.27
add	Underspend 2018/19	73,495.79
Contribution from Precept 2019-20		41,400.00
Less		
Expenditure		35.73

Finance Capital Fund Total

380,595.33

Project details

		Available	Net	
		Budget	Expenditure	Balance
		£	£	£
Municipal Buildings External Repairs (code 3022)	Brought forward £116709.33 + £14,200 in 2019-20	130,909.33	70.00	130,839.33
Zebs Building - Provision for repairs (code 3012)	Brought forward £3700 + £2550 in 2019-20	6,250.00	-589.00	6,839.00
Truro Library (code 3016)	Brought forward £240000 + £73495.79 + £14000 in 2019-20	327,495.79	0.00	327,495.79
TIC 30 Boscawen St (code 3011)	Brought forward -£97174.06 + £8100 in 2019-20	-89,074.06	554.73	-89,628.79
Carrick Sports Hall (code 3013)	Brought forward £2500 + £2550 in 2019-20	5,050.00	0.00	5,050.00
		<u>380,631.06</u>	<u>35.73</u>	<u>380,595.33</u>

FINANCE COMMITTEE REVENUE FUNDS

Balance as at 1st April 2019	130,268.24
add	
Contribution from Precept 2019-20	33,400.00
Balance from revenue	0.00
Transfer from revenue	0.00
Interest	0.00
Less	
Expenditure	-112.00

Finance Revenue Fund Total

163,780.24

Project Details

		Available Budget £	Net Expenditure £	Balance £
Community Work (code 3040)	Brought Forward £33627.03	33,627.03	0.00	33,627.03
Municipal Buildings Internal Works (code 3060)	Brought forward £910.29	910.29	0.00	910.29
Community Events (code 3062)	Brought Forward £14023.70	14,023.70	0.00	14,023.70
Community Grants (code 3063)	Brought Forward £5161.00	5,161.00	100.00	5,061.00
Election Expenses (code 3064)	Brought forward £25987.04 + £6,000 in 2019-20	31,987.04	0.00	31,987.04
Computers (code 3066)	Brought Forward £2086.78 + £11,000 in 2019-20	13,086.78	0.00	13,086.78
Community Projects (code 3021)	Brought forward £37379.81 + £5,400 in 2019-20	42,779.81	0.00	42,779.81
Bus shelters (code 3024)	Brought Forward £11092.59	11,092.59	-212.00	11,304.59
CCTV (code 3014)	Brought forward £11000 + £11,000 in 2019-20	22,000.00	0.00	22,000.00
		174,668.24	-112.00	174,780.24

Hendra Development

Code 3100

code 3080

Balance as at 1st April 2019	846.80
add	
Contribution from Precept 2019-20	0.00

Income

Rent June 19	1621.26
	<hr/>
	1,621.26

less Expenditure

Rates Apr	488.07
Rates May	484.00
Rates June	484.00
Rates July	
Rates Aug	
Rates Sept	
Rates Oct	
Rates Nov	
Rates Dec	
Rates Jan	
Rates Feb	
Rates Mar	
	<hr/>
	1,456.07
Balance	1,011.99